



6-7-2013

## Board of Trustees Agenda, Minutes and Resolutions June 7, 2013

Winthrop University

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## Meeting of the Winthrop University Board of Trustees

Friday, June 7, 2013  
Gold Room, DiGiorgio Campus Center  
Winthrop University  
Rock Hill, South Carolina  
1:00pm

*Note: Executive Session*  
*Friday, June 7, 2013*  
*Gold Room, DiGiorgio Campus Center*  
*11:00am*

### AGENDA

1. Call to Order
2. Public Comment
3. Approval of Board Minutes of April 12, 2013
4. Presentation of South Carolina State Senate Resolution to Honor Dr. Anthony J. DiGiorgio for Meritorious Service
5. Report of the Executive Committee and Chair of the Board
  - A. Affirmation of the Employment Contract of President-elect, Dr. Jayne Marie (Jamie) Comstock
  - B. Resolution to Honor Dr. Cliff Calloway for Meritorious Service to the Winthrop University Board of Trustees
  - C. Resolution to Honor Mr. Dalton Floyd for Meritorious Service to the Winthrop University Board of Trustees
6. Report of the Committee on Academic Affairs
  - A. Resolution to Confer Emeritus Faculty Status
7. Report of the Committee on Finance
  - A. Resolution to Adopt the Tuition Schedule and Operating Budget for 2013-14
8. Report of the Committee on Advancement and Development
9. Report of the Committee on Student Life

10. Report of the Nominating Committee
  - A. Election of Officers for 2013-14 Term
11. Reports from the Representatives to the Board
  - A. Report from the Chair of Faculty Conference
  - B. Report from the Chair of the Council of Student Leaders
12. Report from the President
13. Old Business
14. New Business

15. Adjournment

### **Committee on Academic Affairs**

Friday, June 7, 2013

210 Tillman Hall

9:00am

### **AGENDA**

1. Approval of Minutes, Committee on Academic Affairs Meeting of April 12, 2013
2. Resolution to Confer Emeritus Status
3. Report on Tenure and Promotion
4. Presentation by Associate Vice President Karen Jones, Accreditation, Accountability, and Academic Services
5. Academic Affairs Unit Updates
  - Arts and Sciences
  - Education
  - Visual and Performing Arts
  - Business Administration
  - University College
  - Dacus Library
  - Graduate School
6. Report from the Vice President

## **Committee on Finance**

Friday, June 7, 2013

Thompson Conference Room, 110 Tillman Hall

9:00am

### **AGENDA**

1. Approval of Minutes from the April 12, 2013, meeting of the Committee on Finance
2. Review of 2013-2014 Allocation Status Report Projection
3. Resolution Regarding the Operating Budget and Student Fees for 2013-2014
4. Review of 2012-2013 Allocation Status Report
5. Update on Summer Projects
6. Old Business
7. New Business

## **Committee on Institutional Advancement and Development**

Friday, June 7, 2013

Macfeat House

9:00 am

### **AGENDA**

1. Call to Order
2. Approval of Minutes of Committee Meeting of April 12, 2013  
**Division of University Development and Alumni Relations**
3. Scholarship Process Update
4. Financial Systems Update
5. Campaign Update

## 6. Review of Quarterly Metrics and Outcomes

### **Division of University Advancement and Enrollment Management**

7. Update on Fall 2013 Recruitment and Admissions Activities
8. Report on Fall 2014 Recruitment Activities
9. Review of Recent Videography Projects and Upcoming Initiatives
10. Old Business
11. New Business

### **Committee on Student Life**

Friday, June 7, 2013

DIGS 222

9:00am

#### **AGENDA**

1. Call to order
2. Approval of the minutes of the Committee on Student Life meeting of April 12, 2013

### **Intercollegiate Athletics**

3. Year-End Athletics Summary
4. Update from Big South Conference Spring Meetings
5. Report on Winthrop Athletics Hall of Fame
6. 2012-2013 Community Service Activities Report
7. Discussion of Athletics GPA Reports for Spring 2013

### **Division of Student Life**

8. Briefing on plans for new student summer orientation and fall Welcome Week activities
9. Report on 2012-13 work of the Critical Incident Management Team
10. Presentation on student leadership initiatives in Student Life
11. Old business
12. New business

Adjournment



## Meeting of the Winthrop University Board of Trustees

June 7, 2013

Gold Room, DiGiorgio Campus Center

Winthrop University, Rock Hill, SC

### **Meeting of the Winthrop University Board of Trustees**

Members present: Dalton Floyd (Chair), Karl Folkens, Jane LaRoche, Kathy Bigham Susan Smith-Rex, Bob Thompson, Donna Tinsley-Holley, Janet Smalley, James Williamson, Glenn McCall, Tim Hopkins, Don Long, Tim Sease, Scott Talley, Anthony J. DiGiorgio (ex officio).

Members absent: None.

Representatives present: Christopher Aubrie, Student Representative; Cliff Calloway, Faculty Representative

Representatives absent: None.

Others present: Faculty and staff of Winthrop University, Anna Douglas of The Herald. David Thackham, The Johnsonian, Allison Rouch, CN2, South Carolina State Senator Wes Hayes, South Carolina State Senator Creighton Coleman, Mrs. Marion Coleman

The Board of Trustees met on Friday, June 7, 2013 on the campus of Winthrop University, Rock Hill, SC.

### **Call to Order**

Chair Floyd called the meeting to order at 11:06 a.m. Bob Thompson moved with a second from Sue Smith Rex that the Board meet in executive session for the purpose of discussing personnel, legal, and contractual issues. Karl Folkens moved the Board end executive session, Tim Hopkins seconded. The motion passed unanimously by voice vote. No actions were taken in executive session.

The Board recessed at noon.

As there were no requests made for public comments, the meeting continued at 1:00 p.m. in the Gold Room of the DiGiorgio Campus Center.

### **Approval of Board Minutes of April 12, 2013**

Kathy Bigham made a motion to approve the minutes from the meeting of April 12, 2013. The motion seconded by Glenn McCall. The minutes were approved unanimously as presented.

### **Special Presentation by Senator Wes Hayes and Senator Creighton Coleman**

The Honorable Wes Hayes and the Honorable Creighton Coleman presented President DiGior-  
gio with a Senate citation commending him for his service to the State of South Carolina.

### **Report of the Executive Committee and Chair of the Board**

Chair Floyd reported that the Executive Committee had met via teleconference May 23, 2013. Several matters were reviewed and discussed. The materials from the meeting have been forwarded to each of members of the Board. Chair Floyd asked that the Board consider a number of resolutions:

#### **A. Affirmation of the Employment Contract of President-elect, Dr. Jayne Marie (Jamie) Comstock**

Karl Folkens made a motion the Board ratify and vote for the contract as recommend by the Executive Committee and executed by Chair Dalton Floyd. Jimmie Williamson seconded. The vote was unanimous.

#### **B. Resolution to Honor Dr. Cliff Calloway for Meritorious Service to the Winthrop University Board of Trustees as the Faculty Representative.**

Cliff was honored for his work not only on the Board but also for his work on the Presidential Search Committee. The vote was unanimous in favor of the resolution.

#### **C. Resolution to Honor Mr. Dalton Floyd for Meritorious Service to the Winthrop University Board of Trustees**

Dalton was honored for his many years of service to the Board, first as Governor Sanford's Representative and later as an elected member of the Board. The vote passed unanimously.

### **Report of the Committee on Academic Affairs**

The Committee presented a Resolution to Confer Emeritus Status. As it was from the committee, no second was needed. Chair Smalley read the resolution for the following faculty: Dr. Kent Foster, Associate Professor, Computer Science; Dr. Kenneth Gordon,

Professor of Spanish and Chair, World Languages and Cultures; Mr. Ron Green, Professor and Chair, Social Work; Dr. Susan Green, Professor of Education, Curriculum and Pedagogy; Dr. Barbara Heinemann, Associate Professor of Spanish, World Languages and Cultures; Dr. Danella Kasperek, Assistant Professor of Education, Physical Education, Sport, and Human Performance; Dr. Cécile Leung, Professor of French, World Languages and Cultures; Dr. Marguerite Quintelli-Neary, Professor of English, English; Ms. Jean Wells, Assistant Professor, Dacus Library; Ms. Mary Beth Young, Associate Professor of Dance, Theatre and Dance. The vote was unanimous.

Chair Smalley continued her report with a summary of the newly tenured and promoted faculty. Seventeen faculty were awarded tenure and 18 were promoted.

Chair Smalley then introduced the new administrators in College of Arts and Sciences, including Dr. Karen Kedrowski as Dean of the College, Dr. Jennifer Disney as chair of the Political Science Department, Dr. Scott Shinabargar as chair of the Department of World Languages and Cultures, Dr. Thomas Polaski as chair of the Mathematics Department.

Chair Smalley continued with an update on the Winthrop-School Partnership Network, as it was selected as the 2013 recipient of the National Association of Professional Development Award for Exemplary Professional Development School Achievement. She also informed us that Department of Design Assistant Professor Jennifer Belk was awarded the 2013 Carol A. Kueker Construction Education Visionary Award by the National Association of Women in Construction (NAWIC) Education Foundation and an installation work produced by Fine Arts students was featured as part of a performance and installation at the Mint Museum of Art in uptown Charlotte in May. Chair Smalley continued with an update that the College of Business Administration has added an 18-hour Certificate in Healthcare Management to its offerings. Good news was shared that our Academic Success Center saw a record number of students for the 2012-13 academic year and University College has implemented a program to target un-enrolled students without degrees. Chair Smalley concluded with information about Winthrop's Return to Learn program, which targets students who were enrolled in the spring of 2007 or later, who had earned 100+ hours, and who did not complete their degrees but had no judicial or other holds prohibiting them from returning.

### **Report of the Committee on Finance**

Committee Chair Karl Folkens reported on 2013-14 preliminary Allocation Status Report that included the projected additional new year commitments and revenues. Revenue projections were increased for the proposed fee increase and other potential revenue sources including the nonrecurring deferred maintenance funding in the pending legislation.

Chair Folkens brought forth a resolution from the Committee on Finance setting a 3.1%



increase in tuition and fees for the 2013-14 academic year. As this resolution is from a standing committee no second was needed. The resolution passed unanimously.

Updates on Summer Projects were then given by Chair Folkens as provided to the Committee by Walter Hardin. “Repurposing Projects” were key projects including the repurposing of the old Academic Computer lab to a Music Library and another room to accommodate the Music Tech lab. Discussions of repurposing space in the former Facilities Management Office to accommodate the Piano Keyboard Lab and Theatre prop storage were also shared. He also noted that again this year his staff worked with Residence Life staff to identify and fix items in residence halls. Lastly, Folkens reported on projects planned for later in the year using the funding from the bonds approved in February.

### **Report of the Committee on Institutional Advancement and Development**

Committee Chair Bob Thompson gave an update on the scholarship process. This year, Development saw the most available, in terms of number of scholarships as well as scholarship dollars in total, since the market downturn began in 2008, in part due to an update to the Foundation’s spending rule, which now allows for accounts to spend so long as they are at or above 85% of the original gift. Thompson also informed the Board on the new fund reporting process. Reports are now made twice a year, splitting the financial report and the outcomes report.

Chair Thompson shared that the Foundation successfully closed the 2012 year. The Foundation began 2013 with a new implementation of our Financial Edge software. Report formats include balance sheet, income statement and budget vs. actual formats.

Chair Thompson went on to share that the Progress on Distinction: The Campaign for Winthrop has achieved \$41,303,350 or 82.61% of the goal of \$50,000,000. When compared with May of last year, the dollars raised to-date has increased 16.7%.

A report on the continuing restructuring of the development team was then given. Chair Thompson shared that Consultant Kathryn Miree had just begun her field work for the development assessment and planned to return in June to complete her assessment. Chair Thompson concluded that Chrissy Catoe was welcomed to the division in her role as Senior Director for Donor and Community Engagement.

### **Report of the Committee on Student Life**

Committee Chair Kathy Bigham provided a year end summary of athletic summary. She first gave an update from the Big South Conference spring meetings: men’s soccer advanced to round 32 in the NCAA Soccer Challenge cup, women’s tennis captured the Big South season and tournament championship, women’s basketball had an outstanding year and finished second in Big South regular season play, and women’s

soccer and softball finished as Big South Championship conference runner-ups.

Chair Bigham congratulated Anthony DiGiorgio as he was inducted into the Big South Conference Hall of Fame in recognition of his contributions to the Big South and NCAA athletics over the past 24 years. Bigham also informed us that seven individuals were inducted into the Winthrop Athletics Hall of Fame.

She then reported on the 2012-13 community service activities, sharing that Winthrop student-athletes performed a total of 3283 hours of community service during the academic year. Furthermore, Chair Bigham shared that Winthrop student-athletes produced both semester and cumulative overall GPA's over 3.0 for the spring semester just completed, three of the men's teams and six women's teams posted semester GPA's over 3.0.

Bigham then briefed the Board on plans for new student summer orientation and fall Welcome Week activities, which were designed to engage new students in their new collegiate learning environment.

Chair Bigham reported on the work of the 2012-13 Critical Incident Management Team (CIMT). With the help of CIMT Chair, Dr. Ardaiole, Chair Bigham informed us that accomplishments included the completion of a Continuity of Operations Plan (COOP) for the entire university should a major disaster occur, implementation of safety plans and new entry access protocols for the Macfeat Lab School, participation in a FEMA evaluated multi-state virtual emergency table-top exercise to a radiation leak at the Catawba Nuclear Station, implementation through Campus Police the WU Watch program allowing all cell phones to be able to report emergencies on campus and much more.

Chair Bigham concluded with a summary of new student leadership initiatives in Student Life.

### **Board Officer Elections**

Nominating Committee Chair Janet Smalley along with Mr. Glenn McCall and Dr. Jane LaRoche brought forth the recommendation of Kathy Bigham for Chair and Karl Folkens for Vice Chair. Both agreed to serve if elected. Don Long moved the slate be accepted, Tim Hopkins seconded. The election was unanimous. The new officers will assume their duties on July 1, 2013.

### **Report of the Chair of Faculty Conference**

Dr. Cliff Calloway reported on the Faculty Conference's work with program reviews including the current review of our general education classes. He thanked VP of Academic Affairs Debra Boyd for supporting the ongoing professional development of the faculty. Dr. Calloway also gave thanks to the Board for permitting him to be an

active member of the Presidential Search Committee. He concluded his report by introducing Dr. John Bird, the chair-elect of the Faculty Conference and the next representative to the Board of Trustees.

### **Report of the Chair of the Council of Student Leaders**

Mr. Christopher Aubrie, newly elected president of the Council of Student Leaders, gave the report to the Board. He reported on the overall activities of the academic year including the updating of their mission statement and constitution, creation of an annual vision statement, four successful retreats, the purchase of a kiosk located in the DiGiorgio Campus Center that will keep the student body updated on CSL activities, the creation of the Student Allocations Administrator position, the addition of two new organizations and annual member seats and the chartering of over 20 new clubs and organizations.

### **Report of the President**

Dr. Anthony DiGiorgio thanked the Board for their longstanding involvement, collegiality, and friendship with Winthrop and for being a friend over the past 24 years.

### **Special Presentation by the Kershaw Alumni Association**

Trustees Tim Hopkins and Jane LaRoche, on behalf of the Kershaw Alumni Association, presented President DiGiorgio with a gift of a table in honor of his many years of service to the University.

### **Old Business**

None

### **New Business**

None

### **Adjournment**

Hearing no objections, Chair Floyd adjourned the meeting at 2:35 p.m.

Minutes submitted by Kimberly Faust, Secretary to the Board for 2012-13

APPROVED BY THE BOARD ON OCTOBER 11, 2013.



## Meeting of the Winthrop University Board of Trustees

### RESOLUTION TO HONOR DR. CLIFF CALLOWAY FOR MERITORIOUS SERVICE TO THE WINTHROP UNIVERSITY FACULTY CONFERENCE AND THE WINTHROP UNIVERSITY BOARD OF TRUSTEES

WHEREAS, Winthrop University with sincere appreciation, does hereby acknowledge, commend and honor the distinguished service of Dr. Cliff Calloway as Chair of the Winthrop University Faculty Conference and as Faculty Representative to the Winthrop University Board of Trustees; and

WHEREAS, during his tenure he has demonstrated leadership on behalf of his faculty colleagues; and

WHEREAS, he benevolently volunteered many hours of his time as a member of the 10th Presidential Search and Selection Committee, and

WHEREAS, he consistently shared thoughtful advice and counsel with the President and the Board and devoted himself to the fulfillment of Winthrop University's mission; and

WHEREAS, he is much-admired for his devotion of considerable time and energy as facility director of the INBRE chemistry and biology biomedical research structure, spending days, nights, and weekends maintaining instruments in the Sims Science Building for faculty and for students; and

WHEREAS, he is commended for having five of his research students co-author peer-reviewed scientific papers in international journals; and

WHEREAS, he is praised for teaching a Quantitative Analysis course, which is a national model for his discipline through its instrument based laboratory exercises developed to provide students with hands-on experience on solving real-world problems; and

WHEREAS, he will continue to share his talent and experience in serving as Professor in the Chemistry Department,

THEREFORE LET IT BE RESOLVED that the Board of Trustees of Winthrop University does hereby gratefully acknowledge the dedication to excellence that has been demonstrated by Dr. Cliff Calloway on behalf of his faculty colleagues and the University;

AND, presents today from the Board on behalf of the entire Winthrop University community this citation as a testament to his achievements and devotion to education.

APPROVED this the 7th day of June 2013.

## RESOLUTION TO HONOR MR. DALTON B. FLOYD, JR. FOR MERITORIOUS SERVICE ON THE WINTHROP UNIVERSITY BOARD OF TRUSTEES

WHEREAS, Winthrop University with grateful appreciation, does hereby acknowledge, commend and honor the many years of distinguished service of Mr. Dalton B. Floyd, Jr. as a member of the Winthrop University Board of Trustees; and

WHEREAS, during his tenure as Chair of the Board, he exercised exemplary leadership and vision during the search for the 10th president of Winthrop and worked tirelessly to strengthen the University, to further its progress toward reaching its institutional goals and to fulfill its educational mission of continuing its tradition of outstanding service to its students and the State of South Carolina;

WHEREAS, by establishing the Dalton B. Floyd, Jr. and Linda Floyd Professorship in Leadership Studies that will allow talented faculty to continue to enhance the program and to further develop curricular and experiential opportunities for Winthrop students, he sent a clear message and set a powerful example for others to follow;

WHEREAS, with his wife, Linda Floyd, he has employed his community spirit and his resolute commitment to campus safety for all students by his support and dedication to our state's annual safety conference that has achieved national recognition;

WHEREAS, with his remarkable and varied record of public service including roles as Chair of the South Carolina Commission on Higher Education, President of the South Carolina Higher Education Foundation, and member of the Board of Visitors of the Medical University of South Carolina, the Winthrop Board of Trustees praise him for his many years of time and talent freely given in support of higher education in South Carolina;

THEREFORE LET IT BE RESOLVED that the Winthrop University Board of Trustees and President DiGiorgio, on behalf of the students, faculty and staff at Winthrop University, and the extended public higher education community, gratefully acknowledge the vigorous advocacy and heartfelt concern that Dalton has demonstrated on behalf of higher education in general and Winthrop in particular, and in commending him for outstanding meritorious service, do wish him every success and happiness in all his future endeavors.

Approved this 7th day of June 2013

## RESOLUTION TO CONFER EMERITUS STATUS

WHEREAS, Winthrop University has been the benefactor of a combined total of one hundred eighty-five years of dedicated service contributed by the nine faculty members honored by the proposal of emeritus status; and

WHEREAS, Winthrop University recognizes the loyal devotion of these faculty members who have dedicated themselves to teaching Winthrop University students; and

WHEREAS, Winthrop University expresses gratitude for the tireless efforts of these outstanding educators who have demonstrated a professional commitment to Winthrop University and higher learning;

THEREFORE, LET IT BE RESOLVED that the Winthrop University Board of Trustees does hereby recognize the following as having attained emeritus status at Winthrop University with all the rights and privileges bestowed thereunto: Dr. Kent Foster, Associate Professor, Computer Science; Dr. Kenneth Gordon, Professor of Spanish and Chair, World Languages and Cultures; Mr. Ron Green, Professor and Chair, Social Work; Dr. Susan Green, Professor of Education, Curriculum and Pedagogy; Dr. Barbara Heinemann, Associate Professor of Spanish, World Languages and Cultures; Dr. Danella Kasperek, Assistant Professor of Education, Physical Education, Sport, and Human Performance; Dr. Cécile Leung, Professor of French, World Languages and Cultures; Dr. Marguerite Quintelli-Neary, Professor of English, English; Ms. Jean Wells, Assistant Professor, Dacus Library; Ms. Mary Beth Young, Associate Professor of Dance, Theatre and Dance.

APPROVED, this 7th day of June, 2013.



RESOLUTION REGARDING THE OPERATING BUDGET, STUDENT FEES  
AND ROOM AND BOARD FEES FOR FISCAL YEAR 2013-14

WHEREAS, the respective Boards of Trustees at state institutions of higher learning are empowered to determine schedules of student tuition and fees; and

WHEREAS, the President has recommended to the Board of Trustees at Winthrop University fees schedules; and

WHEREAS, legislative and possible gubernatorial action will occur in the near future which will affect the determination of an operating budget.

THEREFORE, BE IT RESOLVED that the proposed fee schedules incorporating a 3.1% increase for 2013-14 as attached hereto and incorporated by reference be adopted by the Board of Trustees; and

BE IT FURTHER RESOLVED that the Executive Committee of the Board of Trustees be authorized to amend the Winthrop University fee schedules and to approve an operating budget on behalf of the Board.

APPROVED, this the 7th day of June 2013.